



Supply Chain Manager

Toronto, Canada

The Company

We are SpaceRyde; building Canada's first rocket to launch small satellites!

Pioneering an industry is not an easy task, but with our combination of experienced founders, high-profile investors and bright team, we have achieved many firsts. We have doubled our staff every year, and will reach space in 2022; so come join us if you'd like to work on the edge of innovation and creativity.

The Role

As part of operations team, you will play a vital role in supporting the development of SpaceRyde's launch vehicle. You will be challenged daily & need to adapt quickly to achieve tight deadlines.

How to Apply

Email your resume and unofficial transcript to jobs@spaceryde.com

Key Responsibilities

- Send purchase orders (POs) for goods & services to suppliers, follow up on outstanding POs.
- Communicate with suppliers to obtain product or service information such as cost, lead times, availability of stock, and delivery schedules.
- Manage logistics for receiving and sending goods domestically and internationally, including customs paperwork preparation and coordination with courier services.
- Facilitate communication between suppliers and internal teams, negotiate terms and conditions, and resolve quality issues.
- Resolve invoice issues and ensure that suppliers are paid on time.
- Pick up and drop off parts from local suppliers.
- Assist the operations and engineering teams, as needed.

Requirements

- Degree in Supply Chain Management / Logistics / Procurement / Engineering.
- 3+ years negotiating and executing POs in hardware/manufacturing in North America.
- Valid G driver's license.
- Remarkable problem solver with a bias for speed & prioritization to meet company needs.
- Highly organized with immense attention to details.
- Affinity for turning an ambiguous and unstructured situation into a repeatable process.
- Excellent communicator; comfortable liaising with external parties in different settings.
- Bonus points for work experience at an early stage startup.